

Soujit Dey

Sr. Project Manager • IT & Account Management

Kolkata, West Bengal, India • +91 98746 75714 • munaibblue@yahoo.com

=====

Job Objective

Results-driven Project Manager with 19+ years in IT, including 11+ years leading complex projects, client accounts, and cross-functional teams. Proficient in project management, Project delivery, Agile/Scrum, business analysis, risk mitigation, and stakeholder engagement.

Core Competencies

- Project & Portfolio Management • Agile/Scrum
- Stakeholder Engagement • Business Analysis
- Client Relationship Management • Budget & Risk Control
- Process Optimization • Crisis & Conflict Resolution

Tools Used: JIRA, Confluence, Trello, Zoho, Teamwork, MS SharePoint.

Technologies Managed: PHP, Magento, Laravel, Angular.js, Node.js, React.js, React Native, ASP.Net, Core.Net, AI/ML, Android, iOS.

What exactly I do

Program Oversight: Managing multiple projects or a portfolio of projects, ensuring they align with the overall strategy and deliver maximum value.

Vision and Direction: Setting a strategic vision for projects and ensuring alignment with organizational goals.

Stakeholder Management: Building and maintaining relationships with key stakeholders, including executives, clients, and cross-functional teams.

Risk Management: Identifying, assessing, and mitigating risks across the project, ensuring that potential issues are addressed proactively.

Continuous Improvement: Implementing and refining project management processes, methodologies, and best practices to enhance efficiency and effectiveness.

Team Management: Providing guidance and support to less experienced project managers and team members, fostering professional growth and skill development.

Cross-Functional Coordination: Facilitating collaboration across various departments, ensuring that all parts of the organization work seamlessly together.

Budget Management: Managing budgets, ensuring that financial resources are allocated efficiently and that project remain financially viable.

Problem Solving: Addressing and resolving complex challenges or crises that arise during project execution, minimizing disruption and ensuring project continuity.

Conflict Resolution: Managing and resolving conflicts within the team or between stakeholders, maintaining a positive and productive working environment.

Meeting Expectations: Ensuring that all deliverable not only meet but exceed client expectations, contributing to high client satisfaction and retention.

Professional Experience

Viacon Marketing & Technologies Pvt Ltd

Senior Manager - Project Management (January 2025 – July 2025)

Capital Numbers Infotech Ltd

Project Manager - Software (October 2020 – January 2025)

Tech Pro Studio Pvt Ltd

Project Manager - Software (June 2018 - September 2020)

Red Apple Technologies Pvt Ltd

Project Manager - Software (April 2017 - November 2017)

mApps IT Services Pvt Ltd

Project Manager - Software (June 2015 - April 2017)

NCR Techno Solutions Pvt Ltd

Manager - Software (Business Development and Analysis) (November 2012 - June 2015)

IBM India (Contracted via Collabera Solutions Pvt Ltd)

Business System Analyst (November 2010 - October 2012)

Limtex Infotech

Account Manager - Software (March 2010 - September 2010)

IBM Global Business Process Services Pvt Ltd

Executive Operations (December 2007 - March 2010)

WIPRO

Technical Support Executive (L2) (September 2006 - December 2007)

INOX Global Services Limited

Executive Operations (May 2005 - June 2006)

Education

- B.Sc. from Calcutta University, 2001
- Higher Secondary Examination from WBBHSE, 1998
- Secondary Examination from WBBSE, 1996

Training & Certifications

- ITIL Service Catalog 1-year completion certificate from IBM.
- ITIL on-job training completion certificate from IBM.
- Completed all 15 papers of MCA (Masters in Computer Application) from IGNOU, 2007.
- Certificate in Computing from IGNOU, 2001 (72%)
- PPC from IGNOU, 2001.

Personal Information

- **Name:** Soujit Dey
- **Address:** 28 Kailash Bose Street, Kolkata – 700006, West Bengal, India
- **DOB:** 7th December 1979
- **Gender:** Male
- **Marital Status:** Married
- **Hobbies:** Playing cricket, football, table tennis, and reading books.

I do hereby declare that the above written facts are true as per my knowledge. If anything is found wrong the company is liable to take proper action against me.

Date:

Place:

(Signature)